

I/21727/2022



JEEVIKA
Rural Development Department, Government of Bihar
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brllps.in

Office Order

Additional Budget Plan for NEERA Activity in reference to the office order No. 17357 Dated 10th Feb-2022

Following supplementary budget for NEERA intervention has been proposed to implement it in the districts;

1. The approval mentioned in the office order No- 17357 will remain effective.
2. Additional budget of PG capitalization and other activities are mentioned on Annexure-I and II for smooth functioning of NEERA activity.
3. Where there is no possibility of PG formation, fund may be transferred through nodal VO/CLF to support tappers in NEERA collection and Sale.
4. Urban areas tappers may also be included in nearby existing PG/VO for Neera collection and sale.
5. District will monitor NEERA MIS on daily basis to ensure entry of the collection and sale report every day by 3PM.
6. Each Collection center will maintain daily record in a collection cum sale register and same information will be communicated through a block nodal person by 2 PM.
7. After the NEERA season, all assets related to NEERA at PG/VO will be transferred to the concerned CLF of block for re-issue and utilization in next season with proper stock entry in the CBO Books of Record in the stock register in presence of BPM and counter signed by BPM.
8. Working capital in selected PG may be provide as per the additional budget mentioned on Annexure-I for initiating production & processing of value-added products of Neera e.g., Jaggery, Honey, sweets like laddoo, Peda etc.
9. Documents required for Fund Transfer in NEERA PG/VO/CLF.
 - a. Copy of Meeting minutes of NEERA PG /Vo/CLF with description of NEERA capitalization fund requirement.
 - b. Fund Requisition Top Sheet
 - c. Passbook of PG/VO/CLF
 - d. Request letter from PG/VO/CLF to BPM for Fund.
 - e. Recommendation of BPM to DPM.
10. Documents required for settlement of UC.

I/21727/2022



JEEVIKA
Rural Development Department, Government of Bihar
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar



Vidyut Bhawan - II, Bailey Road, Patna- 800 021; Ph.:+91-612-250 4980; Fax:+91-612-250 4960, Website:www.brlps.in

- a. Standard format of UC settlement as per **Annexure-III**.
 - b. Recommendation of concerned CBO member
 - c. Recommendation of Concerned AC, LHS and BPM
 - d. Recommendation of manager-LH/IC.
11. DPM will form a District level NEERA execution committee for support in mobilization of tappers, Neera collection and sale activity, assets in CBOs. DPM will review the committee on weekly basis.
12. Apart from Manager-LH, DPM will appoint one nodal person for support in NEERA MIS entry on daily basis and report to DPM.

(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/Thematic Managers/BPMs
2. All PCs/ SPMs/SFM/PMs/AFMs
3. OSD/Director/AO/CFO/PS/PO
4. IT Section
5. Concerned File

V/21727/2022

Additional Budget of NEERA Intervention in FY-2022-23 with respect to office order No. 17357 Dated 10th Feb-2022

Annexure-I

Target					Operational Fund for PG					Support Fund for Daily Operations					Total additional Budget (₹)	
S.No	District	No. of Block	Minimum Target for NEERA collection and sale	Sale points	No. of PG	Fix Counters	Temporary Counters	Total Approved Budget of PGs as per office order 17357	Additional Approved Budget for PGs	Vehicle Hiring at District Level for monitoring of Collection Centre and Sale Points	Working Capital to the selected PG for Neera Value Added Products Like Jaggery, Peda, etc.	Additional budget for Advertisement/promotion of NEERA activities and Printing of Flex/Banner/Hoardings/Wall Paintings/T-shirt/Cap/Neera Cup etc.	Repairing and maintenance of old assets and transportation of NEERA	NEERA/Juice Dispenser vending Machine through PG at District fixed Sale counters (2-jar with 14-15 litre capacity of each jar)		
		No.	Ltr.	No.	Unit	No.	No.	(₹)	Budget (₹)	(₹)	(₹)	(₹)	Rs.	No.		Budget (₹)
1	Araria	9	15840	7	2	2	5	356700	109000	3000	1000	2500	2000	0	0	117500
2	Arwal	5	30600	14	3	2	12	479880	197000	15000	1800	12500	10000	0	0	236300
3	Aurangabad	11	90000	40	13	4	36	1299200	640000	33000	7800	27500	22000	0	0	730300
4	Buxar	11	39960	18	4	2	16	592242	255000	27000	2400	22500	18000	0	0	324900
5	Gopalganj	14	20520	9	7	2	7	365596	219000	6000	4200	5000	4000	0	0	238200
6	Kaimur	11	27000	12	4	2	10	473069	195000	12000	2400	10000	8000	0	0	227400
7	Katihar	16	33120	15	3	2	13	484768	207000	9000	1800	7500	6000	0	0	231300
8	Khagaria	7	30240	13	4	4	9	615919	208000	3000	1000	2500	2000	1	32000	248500
9	Kishanganj	7	5760	2	1	1	1	174024	39500	3000	1000	2500	2000	0	0	48000
10	Lakhisarai	7	25920	12	3	2	10	471120	177000	9000	1800	7500	6000	0	0	201300
11	Madhepura	13	34200	15	3	2	13	486718	207000	12000	1800	10000	8000	0	0	238800
12	Munger	9	27000	12	3	4	8	610069	180000	6000	1800	5000	4000	2	64000	260800
13	Purnia	14	42840	19	4	2	17	598091	265000	9000	2400	7500	6000	1	32000	321900
14	Sheikhpura	5	28080	12	3	2	10	475019	177000	9000	1800	7500	6000	1	32000	233300
15	Sheohar	6	9360	4	1	2	2	249348	61000	3000	1000	2500	2000	0	0	69500
16	Siwan	19	24480	11	4	2	9	373395	185000	12000	2400	10000	8000	1	32000	249400
17	Supaul	11	15480	7	2	2	5	355847	109000	3000	1000	2500	2000	0	0	117500
18	Pashchim Champaran	18	52920	24	9	5	19	917889	409500	18000	5400	15000	12000	0	0	459900
19	Bhagalpur	16	90000	40	9	4	36	1299200	568000	24000	5400	20000	16000	2	64000	697400
20	Darbhanga	18	74160	33	13	4	29	1079500	570000	39000	7800	32500	26000	2	64000	739300
21	Jamui	10	100440	45	8	2	43	1277055	597000	30000	4800	25000	20000	2	64000	740800
22	Jehanabad	7	69480	31	11	5	26	1138686	515500	21000	6600	17500	14000	0	0	574600
23	Patna	23	225000	100	22	16	100	3200529	1580000	66000	13200	55000	44000	8	256000	2014200
24	Samastipur	20	173880	77	35	4	150	2218040	2176000	60000	21000	50000	40000	3	96000	2443000
25	Sitamarhi	17	90000	40	10	2	38	1162200	583000	15000	6000	12500	10000	2	64000	690500
26	Banka	11	100440	45	10	2	43	1276780	633000	33000	6000	27500	22000	1	32000	753500
27	Bhojpur	14	41040	18	6	4	14	731460	294000	18000	3600	15000	12000	1	32000	374600
28	Purbi Champaran	27	135720	60	19	8	52	2039722	954000	57000	11400	47500	38000	0	0	1107900
29	Madhubani	21	84600	38	8	2	36	1057233	527000	33000	4800	27500	22000	0	0	614300
30	Rohtas	19	18720	8	4	4	10	499671	218000	3000	1000	2500	2000	0	0	226500
31	Begusarai	18	90000	40	9	4	36	1299200	568000	24000	5400	20000	16000	2	64000	697400
32	Gaya	24	720000	320	95	15	400	8791800	5882500	72000	57000	60000	48000	8	256000	6375500
33	Muzaffarpur	16	451440	201	54	10	191	5813580	2997000	48000	32400	40000	32000	4	128000	3277400
34	Nalanda	20	720000	320	89	10	310	8791800	4817000	60000	53400	50000	40000	8	256000	5276400
35	Nawada	14	191880	85	25	4	81	2441761	1306000	42000	15000	35000	28000	3	96000	1522000
36	Saharsa	10	278640	124	28	4	120	3460693	1750000	30000	16800	25000	20000	1	32000	1873800
37	Saran	20	73440	33	11	5	28	1146485	535500	60000	6600	50000	40000	2	64000	756100
38	Vaishali	16	360000	160	36	8	152	4648800	2260000	45000	21600	37500	30000	4	128000	2522100
Total		534	4642200	2063	575	161	2097	62753090	33171500	972000	342600	810000	648000	59	1888000	37832100

I/21727/2022

Additional Budget to PG/VO/CLF & Sale Counters (Annexure-II)				
Budget for PG/Nodal VO/CLF				
1	Insulated Can/Jar	10	1000	10000
2	Insurance to tappers (PMJBY & PMSBY)	lumpsum		7000
3	Miscellaneous	lumpsum		1000
	TOTAL			18000
Budget for One Fix Counter Model				
1	Neera Sale Counter Accessories, Fixtures, Shed, pH Paper, and other installation charges	1	5000	5000
2	Insulated Box, Umbrella, etc	lumpsum		5500
3	Miscellaneous	lumpsum		1000
	TOTAL	lumpsum		11500
Budget for One Temporary Counter Model				
1	Canopy/Umbrella, etc	lumpsum		6000
2	Insulated Box	lumpsum		4000
	TOTAL			10000

I/21727/2022

Annexure-III

UC format for Neera Intervention

Name of District:

Name of Block: -

UC Period: From..... to..... (FY-

Name of PG/VO/CLF in which fund transferred:

Village Panchayat

Sl. No.	Fund received	Entry taken in page no. of Cash Book	Amount (Rs.)	Expenditure incurred	Entry taken in page no. of Cash Book	Amount (Rs.)
01.	Neera Fund received from DPCU			Expenditure incurred on Neera Intervention		
				Balance, if any, refunded to DPCU through cheque/DD/RTGS/NEFT		
	Total			Total		

This is to certify that-

01. Expenditure has been incurred for the purpose for which fund received.
02. All original bills/vouchers/minutes have been kept in the CLF/VO/PG office.
03. Procurement have been done as per Community Procurement Manual.
04. Entry for all receipt and expenditure incurred have been duly entered/recorded in BoR of CLF/VO/PG.

Prepared by**Verified by****Recommended by**

(CLF/VO/PG Bookkeeper)

(AC/CC)

President/Secretary/Treasurer

Recommended by

Livelihoods Specialists

Block Project Manager

Manager- LH/IC